

## Rules for School Transport

The transport service provided by the school is a facility. We try to provide a good service and adhere to the timings. It is not feasible to meet all the requirements. The facility will be provided wherever possible. Routes and Stops are arranged after a careful ground survey. The school provides transport facility on selected routes. The transport fee is payable along with the tuition fee as per the payment schedule.

### **TERMS AND CONDITIONS FOR AVAILING TRANSPORT SERVICE**

1. The students using school transport facility should be present at the pick-up point five minutes before the scheduled time.
2. The parents/guardian must be punctual in collecting their ward at the door point on return.
3. The student will not be allowed to change their transportation routes under any circumstance.
4. No student will be allowed to travel in any other bus or accompany his/her friends to their homes after the school hours.
5. The drivers are instructed to stop Vehicle at the designated stops only. The list of stops is prepared keeping in view the convenience and safety of commuters.
6. All the students must occupy vacant seats immediately after boarding the Vehicles.
7. No students should stand at the footboard of the entry/exit door while the Vehicles is in motion.
8. The students will be held responsible for any damage to Vehicles caused due to their negligence or indiscipline.
9. Discarding of trash or food either inside or outside the Vehicles is not permitted.
10. All students who travel by the school Vehicles should observe discipline.

Any misbehaviour that distracts the driver or other staff is a serious offence. The pupils are required:

- to remain seated while the Vehicles is in motion.
- to use courteous language and be polite in the bus with fellow pupils and the Vehicles staff.
- not to damage seats, curtains or any other part of the Vehicles.
- to obey the driver's/conductor's instructions.

11. If any student is found guilty of misbehaviour, the bus facility may be withdrawn with immediate effect.

12. The school will not be held responsible if the child leaves his or her belongings in the school Vehicles.

**NOTE-** Withdrawal of the school transport is not permitted in the last quarter of the academic session. -Clear one month's notice, in writing, is required for the withdrawal of bus facility.

-Strict action will be taken against those students, who will be held responsible for any damage to buses caused due to their negligence or indiscipline.

**It is a Privilege-Do not misuse it**

Acknowledgment for clear understanding of the above.

Parent \_\_\_\_\_ Student \_\_\_\_\_ SDM \_\_\_\_\_